

from: **David McKie** <davidmckiec@gmail.com>
to: Natalie.Desjardins@international.gc.ca,
David McKie
<davidmckiec@gmail.com>
date: Sep 11, 2023, 9:02 AM
subject: Re: Clarification required : Global
Affairs Canada Acknowledgement of
ATIP request A-2023-01693
mailed- gmail.com
by:
: Important mainly because it was sent
directly to you.

Yes, Natalie. That wording works.
Thanks,
David

David McKie
Deputy Managing Editor
Canada's National Observer
<https://www.nationalobserver.com/u/david-mckie>
613-290-7380

On Mon, Sep 11, 2023 at 8:28 AM <Natalie.Desjardins@international.gc.ca> wrote:

Good morning,

How about the following wording ***“All records including, but not limited, to briefing notes and emailed correspondence (excluding those from the public), prepared before and after the LGBTQ advisory regarding U.S. travel was added to the website on Aug 29, 2023.” ?***

We would appreciate it if you could let us know as soon as possible so that we can start processing your request.

Regards,

Natalie

From: David McKie <davidmckiec@gmail.com>
Sent: September 9, 2023 1:02 PM
To: Desjardins, Natalie -DCP <Natalie.Desjardins@international.gc.ca>; David McKie

<davidmckiec@gmail.com>

Subject: Re: Clarification required : Global Affairs Canada Acknowledgement of ATIP request A-2023-01693

That sounds reasonable, Natalie.
I'd be grateful if you could provide the revised wording.
David

David McKie
Deputy Managing Editor
Canada's National Observer
<https://www.nationalobserver.com/u/david-mckie>
613-290-7380

On Fri, Sep 8, 2023 at 9:22 AM <Natalie.Desjardins@international.gc.ca> wrote:
Good morning David,

I would advise that any correspondence the department may have received from the public not be included, as it would most likely be protected as personal information.

Please advise if this is how you would like us to proceed.

Regards

Natalie

From: David McKie <davidmckiec@gmail.com>

Sent: September 7, 2023 6:48 PM

To: Desjardins, Natalie -DCP <Natalie.Desjardins@international.gc.ca>; David McKie <davidmckiec@gmail.com>

Subject: Re: Clarification required : Global Affairs Canada Acknowledgement of ATIP request A-2023-01693

What would you advise?
Thanks,
David

David McKie
Deputy Managing Editor
Canada's National Observer
<https://www.nationalobserver.com/u/david-mckie>
613-290-7380

On Thu, Sep 7, 2023 at 2:54 PM <Natalie.Desjardins@international.gc.ca> wrote:
Good afternoon,

We would require the following clarification in order to start processing your request. Can you please specify what kind of e-mails you are looking for, meaning are you also looking for any correspondence from the public that may have been sent to Global Affairs Canada or just those that were created by Officials within the Department and other Govt Depts (should they exist)?

Once we receive clarification of your request, we will begin the search for relevant information. Should we not receive clarification by October 10, 2023, we will consider your request as being abandoned.

Regards,

Natalie

From: Desjardins, Natalie -DCP
Sent: September 6, 2023 10:35 AM
To: 'davidmckiec@gmail.com' <davidmckiec@gmail.com>
Subject: Global Affairs Canada Acknowledgement of ATIP request A-2023-01693
Importance: High

Our File: A-2023-01693

David McKie,

This is to acknowledge that your request of August 30, 2023 and application fee were received in this Office on August 30, 2023. We note that, pursuant to the *Access to Information Act*, you wish to obtain the following information: ***“I would like access to records including, but not limited, to briefing notes and emailed correspondence, prepared before and after the LGBTQ advisory regarding U.S. travel was added to the website on Aug 29, 2023.”***

We are undertaking the necessary search of our records and will inform you of the status of your request within 30 days of its receipt. This letter also serves as your formal receipt for the \$5 application fee.

Please find enclosed an Information Sheet listing the principals that we will follow in processing your request. This Information Sheet also explains circumstances under which the time limit may be extended. We will notify you should a time extension be required.

Should you have any questions or concerns, please do not hesitate to contact me at Natalie.Desjardins@international.gc.ca

Please be advised that you are entitled to complain to the Information Commissioner concerning the processing of your request within 60 days after the day that you become aware that grounds for a complaint exist. In the event you decide to avail yourself of this right, your notice of complaint should be addressed to:

The Information Commissioner of Canada
30 Victoria Street, 7th Floor
Gatineau, Quebec K1A 1H3

Telephone: (613) 995-2410 (National Capital Region)
1-800-267-0441 (Toll-free)

You may obtain additional information on the complaint process by visiting the website of the Office of the Information Commissioner at www.oic-ci.gc.ca

Sincerely,

Natalie

Natalie Desjardins
Chef d'équipe AIPRP | ATIP Team Leader
Access to Information and Privacy Division | Direction de l'accès à l'information et de la protection des renseignements personnels
Natalie.desjardins@international.gc.ca
Telephone | Téléphone 343-596-4751
125 promenade Sussex Dr, Ottawa ON K1A 0G2
Global Affairs Canada | Affaires mondiales Canada
Government of Canada | Gouvernement du Canada

Information Sheet

Principles for assisting applicants

In processing your request under the Access to Information Act, we will:

1. Process your request without regard to your identity.
2. Offer reasonable assistance throughout the request process.
3. Provide information on the Access to Information Act, including information on the processing of your request and your right to complain to the Information Commissioner of Canada.
4. Inform you as appropriate and without undue delay when your request needs to be clarified.
5. Make every reasonable effort to locate and retrieve the requested records under the control of the government institution.

6. Apply limited and specific exemptions to the requested records.
7. Provide accurate and complete responses.
8. Provide timely access to the requested information.
9. Provide records in the format and official language requested, as appropriate.
10. Provide an appropriate location within the government institution to examine the requested information.

Extension of time limits

In addition, an extension of time may be required. Subsection 9(1) of the Access to Information Act allows the head of a government institution, or his or her delegate, to extend the initial period under the following three circumstances:

- the request is for a large number of records or requires a search through a large number of records and meeting the original time limit, under either of these circumstances, would interfere unreasonably with the institution's operations;
- consultation is necessary and it cannot be completed within the 30-day statutory deadline;
- notice is given to a third party under subsection 27(1) of the Access to Information Act